**Herman J. Russell West End Academy**

**Date: March 7, 2024**

**Time: 5:00 pm**

**Location:** <https://www.facebook.com/apshjrussell>

1. **Call to order**
2. **Roll Call; Establish Quorum**

Tonetta Green principal present

Lashandra Clark parent absent

Monique Lewis parent absent

Ebonique Bowdre parent absent

Marsha Leverette Instructional Staff present

Samantha Porter Instructional Staff present

Chelsea Cofer Instructional Staff present

Eric White Community Member present

Derrick Hearn Community Member present

Kia Willingham Swing Seat absent

Quorum Present : Yes

1. **Action Items** 
   1. **Approval of Agenda**

Samantha Porter motioned to approve the agenda.

Marsha Leverette seconded the motion

Members Approving: All present

Members Opposing: None

Members Abstaining: None

Motion: Passes

* 1. **Approval of Previous Minutes**

**Marsha Leverette motioned to approve previous minutes.**

**Samantha Porter seconded the motion**

Members Approving: All present

Members Opposing: None

Members Abstaining: None

Motion Passes

1. **Discussion Items**
2. **Presentation of Final Budget**

**Final Budget slide presentation was shared in the last meeting and the team has access. There have been no changes made to the budget. The staffing conference was held, and they decided no changes were required.**

**No questions were asked.**

**Motion to Approve the Budget:**

**Marsha Leverette motioned to approved to approve the budget**

**Samantha Porter Second the motion**

**Members Approving: All present**

**Members Opposing: None**

**Members Abstaining: None**

**Motion Passes**

1. **Security Grant Survey**

**Should be completed by March 29, 2024.**

**A link provided in the calendar invite.**

**Ideas were presented in the last meeting and shared during the principal’s meeting.**

**You will need to order the 14 items presented in the survey.**

1. **Information Items**
2. **Principal’s Report**

**No new information was provided in today’s meeting.**

1. **Announcements**

**Provide your feedback on the Final APS Student Calendar Survey .**

**The Survey will be open until March 15, 2024**

**Go Team Members: Please complete the following items**

**Orientation**

**Ethics**

**Budget**

**Year End Survey(s): Link will be sent via email**

**Go Team Self Assessment**

**Principal Feedback**

1. **Adjournment 5:19 PM**

**Motion to adjourn: Samantha Porter**

**Motion seconded by Marsha Leverette**

**Members Approving: All members present.**

**Members Opposing: None**

**Members Abstaining: None**

**Motion Passes**

**Call to Order**

**II. Roll Call; Establish Quorum**

**III. Action Items**

**A. Approval of Agenda**

**B. Approval of Previous Minutes**

**C. Budget Approval (after final presentation/review and discussion)**

**IV. Discussion Items**

**A. Discussion Item 1: Presentation of the final budget**

**B. Discussion Item 2: Security Grant Survey**

**V. Information Items**

**A. Principal’s Report**

**VI. Announcements**

**VII. Adjournment**